

# Kilpeck Parish Council

## Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Wednesday 12<sup>th</sup> November 2024

No KPC/LL/207

### Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Councillor Mr R Probert  
Councillor Mr G Statham  
Councillor Mr D Thompson  
Councillor N Thompson

### Also Present

Lisa Lewis (Clerk), Ward Councillor Richard Thomas and two members of the public.

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm

### 1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Roden.

### 2.0 Declarations of Interest & Dispensations

To receive any declarations of interest in agenda items from Councillors or written dispensation applications. Councillor N Eynon declared an interest in item 7 and signed the register of interests book.

### 3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/LL/206** held on Tuesday 8<sup>th</sup> October 2024 were unanimously confirmed as a true record and were signed by the Chairman.

### 4.0 Financial Matters

#### 4.1 Receipts

Business Bank Instant – Savings Account  
Interest Received 09/10/2024

£ 27.21

Current Account  
Precept pt2 18/09/24

£9,500.00

#### 4.2 Invoices for Payment

Clerk's Salary November 2024 (Inc. Back Pay to June 2024)  
Mileage 28 miles (2 trips) at .45p  
Postage  
Tax £0 NIC £0  
**Cheque 1168**

£759.86

£ 12.60

£ 6.80

£779.26

#### **Viking Direct**

£157.39

Stationery, Stamps (50) & Printer Ink  
**Cheque 1169**

Kilpeck & District Village Hall Invoice No 146  
10<sup>th</sup> September 2024

£25.00



**Cheque 1170**

Sunderlands 1862 LLP	<b>£366.00</b>
Land Registry Boundary Query & Land Registry Charges	
<b>Cheque 1164</b>	

<b>SLCC</b>	<b>£ 94.00</b>
Half annual membership fee	

**Cheque 1171**

<b>R. Horton</b>	<b>£40.00</b>
Village Green Mowing	
<b>Cheque 1172</b>	

It was **RESOLVED** by a unanimous vote to approve all payments listed above and the relevant invoices were signed.

**4.3 Bank Balances** as per statements

Bank Statement Date: 04.11.2024

Treasurers Account (current) closing balance 31 <sup>st</sup> October 2024	<b>£15,616.00</b>
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Bank Statement Date: 05.11.2024

Business Bank Instant (savings) closing balance 31 <sup>st</sup> October 2024	<b>£33,127.09</b>
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<b>Total</b>	<b>£48,743.09</b>
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**4.4 Sunderlands** - it was noted that there had been a query over the invoice, it was confirmed that the statement is correct and **RESOLVED** to make payment as listed above.

**4.5** Sickness/absence and Grievance/disciplinary policies - it was **RESOLVED** to defer these items.

**4.6 Sandbags** – The clerk provided information from the Flood Hub regarding sandbags and alternatives. Cllr Eynon confirmed that he had empty sandbags available for use. It was **RESOLVED** to use these and pass to a local resident.

**4.7** The **draft budget** for the upcoming financial year was presented to councillors in accordance with the stipulated timeframes in the practitioner's guide (JPAG). Councillors **RESOLVED** to convene a working group meeting to review the draft in detail. The final budget will be considered and approved at the December council meeting.

**5.0 Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions. **The following concern was noted:-**

- A465 – Hamlet of Didley and raising driver awareness following accidents. Proposal of village gateways and welcome signs. It was **RESOLVED** for the clerk to contact the Safer Roads Partnership with a view to arranging a meeting. Resident to email the clerk with full information.

**6.0 Highways & Public Rights of Way Issues**

**6.1 Lengthsman report Jamie Probert** – Lengthsman due to be working in the parish this week. Ditching works to be carried out. Bushes at Wormbridge by Howton need cutting back. Marker posts at the crossroads to the camp have gone, it was agreed to install horizontal supports in the ditch and reinstall posts.

**6.2 To receive any new General Highway or Public Rights of Way issues**

- Pontrilas Sawmills entrance requires lighting and the flooding issue is still there – Ward Cllr Thomas will review both issues and look into work being carried out following our report to BBLP – ref: 11167750.
- Junction safety concerns - Kilpeck to A465 to Much Dewchurch, junction is unclear, particularly at night, due to overgrown hedgerows obstructing visibility. Drivers are required to pull out further than is safe to see oncoming traffic. Additionally, road markings have worn away and reflective signage is not adequate. Clerk to report for assessment.
- Grips and gulleys to be cleared as part of lengthsman work.



**6.3 Property Boundaries** – Cllr Eynon had spoken with adjacent landowners to the village hall field and agreed 50/50 maintenance costs. It was **RESOLVED** to add wording to the land registry documents to confirm costs of fencing maintenance, repairs and labour will be split 50/50 with adjacent landowners and include the chairman's signature.

**6.4 Speed Indicator Devices (SID's) maintenance** – the clerk has contacted Unipart again to receive a date for a site visit.

**6.5 Proposed 30mph speed limit through Kilpeck Village** – No updates. The clerk has requested the area outside the telephone box which houses the defibrillator be assessed to determine if double yellow lines can be put in place to ensure the area is kept clear in an emergency.

**6.6 Bus Stop on A465 at Didley**, it was noted that the post had been installed incorrectly due to wrong co-ordinates. The public transport department at Herefordshire Council have been contacted and the problem is being rectified.

**6.7 Local Drainage Grant Fund** – it was noted that the parish council had been awarded £3,000 to carry out a drainage asset survey and ditching works in the parishes. A further £5,400 for gully clearing and cleansing will be undertaken by Herefordshire Council directly. The variation agreement was completed by the clerk and will be returned to Herefordshire Council.

## 7.0 Planning

**Planning Consultation - 242717** - Barn at Two Brooks Barns, Two Brooks Lane, Marlas, Herefordshire - Application for prior approval for proposed change of use of agricultural barn to one dwelling and building operations reasonably necessary for the conversion. The parish council considered the application and it was **RESOLVED** to respond noting that although it is a part Q application the parish council had concerns over the access and rights of way in regard to the bridleway and section of private road and also the cumulative impact on the area from incremental future developments.

## 8.0 Reports

### 8.1 Kilpeck Village Hall

Quiz on Saturday. Pantomime rehearsals underway and lots of tickets sold. Abba night was a success.

### 8.2 Ward Councillor Mr Richard Thomas reported on the following items:-

- Devolution
- Drainage Grants
- Increasing money available for highways. BBLP not replaced yet.
- Parish Summit and Public Rights of Way.
- Question from parish council regarding road closure signage. Care needs to be taken when placing signage to ensure visibility is not obstructed.
- Fire Liaison had been in contact following a fire in the local area to remind members of the public to keep hedges trimmed for emergency access.

### 8.3 Police Representative

Not present. Newsletter circulated.

**8.4 Locality Steward**

Not present.

**9.0 Information Sheet**

- BBLP weekly briefings circulated.
- Tree, Hedgegrow & Woodland Strategy for Herefordshire – Public Consultation. Email circulated 12.11.24. (Closing date 8/12/24).
- Various Correspondence with Highways / Safer Roads Partnership regarding the Locks Garage / Tram Inn junction.
- HALC Information Corner from October circulated 24.10.24.
- Police Priorities and newsletter circulated 10.10.24.

**Reported Defects:-****Weight limit sign on C1230 needs re-fixing. 09/10/24 Reported via website.**

Herefordshire Council Ref:

FS-CASE-653303827

Balfour Beatty Ref:

11167672

**Email received 21/10/24 to advise defect is fixed Job: 41469147.****'Lollipop' Light Sign on crossroads at Locks Garage. 10/10/24 Reported via website.**

Herefordshire Council Ref:

FS-CASE-653591622

Balfour Beatty Ref:

**11167747 – Phone call to BBLP 12.11.24 – it was fixed 2 weeks ago. Should be in working order.****Flooding on the carriageway at Pontrilas Sawmills.**

Herefordshire Council Ref:

FS-CASE-653598203

Balfour Beatty Ref:

**11167750 – Enquiry cancelled, already reported for gully cleansing prior to our report. Potentially - 21<sup>st</sup> Nov. 7 jobs allocated.****Missing white lines at Wormbridge Church**

Herefordshire Council Ref:

FS-CASE-653600475

Balfour Beatty Ref:

**11167751 – Noted as a defect and scheduled for repair in line with current work priorities.****Missing White Lines at Tram Inn Junction – A465**

Herefordshire Council Ref:

FS-CASE-653601487

Balfour Beatty Ref:

**11167753 – Email received to advise painting of lines complete.****Missing White Lines at Locks Garage – Forecourt entry and exit points onto A465**

Herefordshire Council Ref:

FS-CASE-653602912

Balfour Beatty Ref:

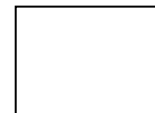
**11167754 – Email to confirm work is complete.****Finger Post Signs at St. Deveraux**

Herefordshire Council Ref:

FS-CASE-653605085

Balfour Beatty Ref:

11167757 - **Noted as a defect and scheduled for repair in line with current work priorities.**



#### **Planning Breach with regard to Access**

A465 Howton

Your reference number is FS-Case-653606456.

Ground associated with Howton Cottages, between Howton and Wormbridge on the A465 - Appears to be a new domestic access onto the highway - this would have initially been for agricultural use only.

Date breach commenced: 01/10/2024

Is the breach worsening: No

Harm being caused by the alleged breach: New access onto the Highway

Location of breach: A465 at Howton Grid reference (if known):

Upload photos/documents :

Name of contravener: Unknown

Address: Howton Cottages Howton Herefordshire

Postcode: HR2 0BG Telephone: Additional information (Planning history, etc):

#### **Damaged Grit Bin Kilpeck – Much Dewchurch Road**

Balfour Beatty Ref: 11168748

Thank you for contacting Herefordshire Council.

Subject: Damaged Grit Bin

Description:

damaged grit bin. lid is damaged

Kilpeck Church Road

Location: at junction (C1230 & C1232)

#### **10.0 Agenda of the Next Meeting**

Items to be included at the next Parish Council Meeting:

Drainage Grant

Village Hall sign at St. Deveraux

#### **11.0 Date, Time and Venue of Next Meeting**

The next Meeting will be the Ordinary Meeting of the Parish Council on **Tuesday 10<sup>th</sup> December 2024** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

**Meeting closed at 8:32pm.**

Signed.....

Parish Council Chairman Councillor Mrs. Joyce Davies

Date 10<sup>th</sup> December 2024